



Meeting 3 – Part I Minutes – Teaching & Learning

Date/Time	Tuesday 19th June 6.30pm	Location		Whimple Primary School			
Attendees	Initials	Category	Committee	Attendees	Initials	Category	Committee
Carole Shilston	SJ	Acting Head Teacher	F&R/T&L	Maria Wallis	MW	Co-opted	F&R/T&L
Gail Martin-Davies	GM	Co-opted	T&L	Gill Seeley	GS	LEA	T&L
James Terrett	JT	Parent - Chair	T&L Chair	Linden Best	LB	Parent	T&L

Apologies	Initials	Category - Reason

Absent without Apology	Initials

In Attendance	Initials	
Cathy Culshaw	CC	Clerk

Minutes to	Papers to
Attendees	
Apologies	
School Noticeboard	
School Website	

	Agenda	Led by
1	Apologies	JT
2	Business Interests	JT
3	Minutes of the last meeting – 6 th March 2018	JT
4	Matters Arising	JT
5	SEF/School Improvement Plan	CS
6	Assessment	CS
7	Policies/GDPR	CS
	Date of Next Meeting: TBC	

Ref	Action or Decision	Owner/ Decision	Date Due
1.1	<u>Apologies</u> There were no apologies.		
2.1	<u>Business Interests</u> None to report.		
3.1	<u>Minutes Of The Last Meeting</u> The Part 1 Minutes of the meeting held on Tuesday 6 th March 2018 were agreed and signed as a true record.	Decision	Complete



Ref	Action or Decision	Owner/ Decision	Date Due
4.1	<p><u>Matters Arising</u></p> <p><i>Code of Conduct Policy</i></p> <p>Following discussion at the last FGB meeting MB questioned the wording in the policy as it affects his ability to run his holiday club. There was a discussion about the content of the policy and it was agreed that the Governing Body are happy to let Mr Brown continue with the holiday club and to collect cash payments this term. CS will look into alternative money collection going forward.</p> <p>JT to meet MB to look at PE budget.</p> <p>5.4 - Year 5/6 production of Troy. MW attended and felt the staff worked very hard and the children performed brilliantly. CS to pass on thanks to staff</p>	<p>CS</p> <p>JT</p> <p>CS</p>	<p>Before next holiday</p> <p>ASAP</p> <p>Staff meeting</p>
5.1	<p><u>School Improvement Plan - New SEF</u></p> <p>CS reported that at the point in time the SEF hasn't been completed as we have not had the data which is required. CS will complete the SEF as soon as the data has been released and bring to the next meeting.</p>	CS	Next meeting
5.2	<p><u>School Improvement Plan - Review and Update EH4MH</u></p> <p>CS reported that Caroline Wall and CS attended a EH4MH training day. An Action Plan document was sent out prior to the meeting. CS talked through the targets from last years plan, most of which have been achieved.</p> <p>There was a discussion about behaviour in school and discipline measures that have been put in place. This has involved increased discussions with parents who have thus far been supportive.</p> <p>LB asked some questions:</p> <p>Staff development: The anxiety training - who is attending and why? CS explained that there are three training courses available which we will attend by various staff. LB asked to attend.</p> <p>Working with Parents: LB asked what the plans were to review Contact. CS wants to simplify it to make it easier to get information to parents so they don't miss key dates. LB and CC agreed that this would benefit parents. MW wanted to ensure information about what the children are doing still goes out as this is great to see and invaluable for Governors who don't have children in school.</p> <p>LB noted an incorrect link and will email it to CS.</p> <p>MW thanked CS and Caroline Wall for all their work on this.</p>	<p>LB Challenge</p> <p>LB</p>	<p>ASAP</p>
6.1	<p><u>Assessment - SATs KS1 and KS2</u></p> <p>Following completion of the recent SATs test CS has looked at the predicted results (final results will be out later in the year):</p>		



Ref	Action or Decision	Owner/ Decision	Date Due
	<p>Early years: 77% achieved (National average last year 71%) Phonics: 100%</p> <p>KS1 - Year 2 (21 in cohort): Reading: 10% (2 children) working towards, 90% expected. Writing: 14% working towards, 86% expected or above. Maths: 19% working towards, 81% expected or above.</p> <p>MW asked for PP figures. CS does not have this breakdown at present.</p> <p>KS2 -Year 6 (12 in cohort):</p> <p>Reading 14% working towards, 86% expected, 7% greater depth Writing 21% working towards, 79% expected, 21% greater depth Maths 21% working towards, 79% expected, 21% greater depth SPAG 7% working towards, 93% expected</p> <p>Well done to CS and the team. We will review at greater depth when the final results are published.</p>		
6.2	<p><u>Assessment - EYFS</u></p> <p>CS talked through assessment and brought examples of children's work from reception, year 2 and year 6. CS attended a 'No more Marking' course that looked at completing writing moderation in a different way. CS felt that it was good and will use this method again.</p> <p>The governors looked through the examples of work and discussed it.</p>		
7.1	<p><u>Policies</u></p> <p>Data Protection Policy This is a Babcock policy. In the last FGB meeting we looked at Consent and needed to make some adjustments.</p> <p>The Policy was agreed and was signed by MW.</p>	Decision	Complete
8.1	<p><u>AOB</u></p> <p>The meeting moved to Part 2</p> <p>JT wanted to thank the school for organising the recent year 4 sleepover. The children all had a lovely time.</p>		
The meeting finished at 19.52			
Date/time of next meeting	TBC	Location	Whimple Primary School