



Meeting 1 – Part I Minutes – Teaching & Learning

Date/Time	Tuesday 6 th November 6.30pm	Location		Whimple Primary School			
Attendees	Initials	Category	Committee	Attendees	Initials	Category	Committee
Carole Shilston	SJ	Acting Head Teacher	F&R/T&L	Matt Brown	MB	Staff	T&L
Gail Martin-Davies	GM	Co-opted	T&L	Gill Seeley	GS	LEA	T&L
James Terrett	JT	Parent - Chair	T&L Chair	Linden Best	LB	Parent	F&R/T&L

Apologies	Initials	Category - Reason
Matt Brown	MB	Family Commitment
Gill Seeley	GS	Family Commitment

Absent without Apology	Initials

In Attendance	Initials	
Cathy Culshaw	CC	Clerk

Minutes to	Papers to
Attendees	
Apologies	
School Noticeboard	
School Website	

	Agenda	Led by
1	Apologies	JT
2	Business Interests	JT
3	Minutes of the last meeting – 29 th June 2018	JT
4	Matters Arising	JT
5	SEF/School Improvement Plan	CS
6	Data/Standards Update	CS
7	Curriculum	CS
	Policies	CS
	Date of Next Meeting: 22 nd January 2019	

Ref	Action or Decision	Owner/ Decision	Date Due
1.1	<u>Apologies</u> Apologies were received from Gill Seeley and Matt Brown.		Complete
2.1	<u>Business Interests</u> None to report.		Complete
3.1	<u>Minutes Of The Last Meeting</u> The Part 1 Minutes of the meeting held on Tuesday 29 th June 2018 were agreed and signed as a true record.	Decision	Complete



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4.1	<p><u>Matters Arising</u></p> <p>PE budget: The intended spend for sports premium allocation has been looked at by MB and JT.</p> <p>LB asked if the anxiety training has happened. LB would like to attend. CS reported that this is still in the process of being booked. The intention is to run it as a parent workshop.</p> <p>The meeting moved to Part 2</p>		
5.1	<p><u>School Improvement Plan - New SEF</u></p> <p>CS distributed the new SEF document to the governors and reported that there have been updates in all sections.</p> <p>The governors read through the document with the following comments/observations:</p> <ul style="list-style-type: none"> • LB asked who decides on the strengths and weaknesses. This is completed by CS and mainly based on data analysis. • LB noted that our results are above the national results in all areas for KS1 and 2 • LB asked if FSM attendance worse than other groups and was signposted to the relevant data which show that it is a little lower. • GMD concluded that the document was very specific with solid examples. Full of evidence which shows the governors that the school is doing what it says. • JT concluded that the document was very comprehensive with lots of good information. From our 'learning walk' and questioning throughout the year it is already evident to the governors that the school is fulfilling the targets that are set. If we are achieving 100% we can't improve on that we just need to keep doing what we are doing. • LB agreed and felt that it is good that some targets are to maintain what is already being done. <p>CS reported that the school has received a letter from Nick Gibb congratulating us on our 100% attainment in the phonics screening last summer.</p> <p>JT expressed his thanks to CS for completion of this document.</p>	LB Challenge	
5.2	<p><u>School Improvement Plan - New SIP</u></p> <p>MB has looked at the specified areas (Action 1, 2 & 3) of SIP with HC as requested.</p> <p>JT talked through report. Copy passed to CC for file.</p> <p>It was noted that the maths working walls more flexible. Learning walk will be completed at the end of the meeting.</p> <p>There was a robust discussion regarding maths strategies.</p>		



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	<p>It was felt that it is good to have several methods of teaching so each child can find a method that suits them.</p> <p>Thank you to MB for this.</p> <p>CS reported that Colyton Grammar School have offered some outreach Maths support which involves sending a maths teacher to Whimple run some maths sessions.</p> <p>The governors viewed the maths working walls in Beech and Willow classes. The governors felt they offered stimulation to learning without being over busy.</p>		
6.1	<p><u>Data/Standards Update</u></p> <p>CS has completed the FFT Aspire School Dashboard (KS2) which was distributed during the meeting.</p> <p>The governors analysed the results.</p> <p>Page 2: It was noted that the middle attainers in 4 areas are in the Lower performing bracket.</p> <p>LB questioned why there is -14% for % expected standard+ (Re, Wr, Ma). CS reported that this was a lower percentage than in previous year groups but that this statistic is only looking at progression not attainment (progression for this group was lower but the overall attainment is very good). The argument is that they should have even higher progression (exceeding) because they started with good attainment.</p> <p>The governors were satisfied that the -14% was not a cause for concern.</p> <p>There continued to be a robust analysis of the results by the governors.</p> <p>LB checked in which year the pupils will have KS1 results based on the current system as well as the KS2 results. This will be the first year.</p> <p>Page 5: The graphs on this page show Whimple with varied % results over a three year period. This is mainly due to the small cohorts and does however, show Whimple is consistently above the national average.</p> <p>Page 6: The governors were pleased to see that disadvantaged pupil showed good results.</p> <p>Page 7: There was an interpretation, discussion and analysis of the scatterplot graph.</p> <p>JT thanked CS for this report.</p>	LB Challenge	



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7.1	<u>Curriculum - Working Walls Learning Walk</u> The governors visited Willow and Beech classes to look at the Maths Working Walls. Comments are located in 5.1		Complete
8.1	<u>Policies</u> The SEND policy has been reviewed by GS and GMD and recommended for adoption by the FGB. The policy will be taken to the next FGB meeting	Ongoing	Next FGB meeting
9.1	<u>AOB</u> GMD submitted a Governor visit form, relating to her recent SEND visit, to CC for the file. The meeting moved to part 2		Complete
The meeting finished at 19.56			
Date/time of next meeting	22 nd January 2019	Location	Whimple Primary School