



Meeting 4 – Part 1 Minutes – Full Governing Body

Date/Time	Tuesday 25th January 2022	Location		Whimple Primary School and/or Remote meeting	
Attendees	Initials	Category	Attendees	Initials	Category
Digory Smith	DS	Co-opted	Julia Green	JG	LA
Carole Shilston	CS	Head teacher	Gail Martin-Davies	GMD	Co-opted
Linden Best	LB	Parent - Chair	Carianne Bright	CB	Parent (OL)
Matt Brown	MB	Staff (ON)	Sarah Butler	SB	Parent (OL)
			Vivien Craig	VC	Co-opted

Apologies	Initials	Category - Reason
Helena Hastie	HH	Family illness
Helen Mitchell	HM	(Clerk) prior family commitments

Absent without Apology	Initials

In Attendance	Initials	
Sue Turner	ST	Associate Governor
Debbie Clapshaw	DC	Babcock

Minutes to	Papers
Attendees	
Apologies	
School Noticeboard	
School Website	

1	Apologies
2	Business Interests
3	Federation
4	Federation - Governance
5	Minutes from last Meeting - Tuesday 7th December
6	Matters Arising
7	Headteacher's update and School Improvement Plan
8	Health & Safety
9	Covid Update
10	Safeguarding
11	Sports Premium
12	GDPR
13	Buildings
14	Website
15	Term Dates



Ref	Action or Decision	Owner/ Decision	Date Due
1.1	<u>Apologies</u> HM prior family commitments - so Minutes will be taken by LB/CS. HH family illness.		
2.1	<u>Business Interests</u> No new business interests.		
3.1	<u>Federation - DC from Babcock (PART 2)</u>		
4.1	<u>Federation - Governance (PART 2)</u>		
5.1	<u>Minutes of last meeting - Tuesday 7th December 2021</u> Agreed and signed.		
6.1	<u>Matters arising</u> No matters arising from last minutes.		
7.1	<u>Headteacher's update and School Improvement Plan (SIP)</u> Helen Everset asked CS to redo the SIP. LB - Its really clear and easy to understand. It has an overview for each area plus target, monitoring and evaluation. Governors can ask the evaluation questions as part of their monitoring when speaking to subject leaders. Subject leaders can add in different colours to allow HT to monitor. Leadership target to be added. JG - Can we have a data update related to each target where possible? and progress towards targets? LB and CS to create a timetable for visit Curriculum - subject leaders and champions have been assigned.	JG challenge Action - LB/CS to create timetable for governor visits.	Complete



	<p>Progression maps have been started. Challenge is that classes are mixed and change each year.</p> <p>More subject leader time is being given.</p> <p>Restart monitoring in other areas of curriculum.</p> <p>“Intent, implementation, impact” - governors need to be able to discuss this with ofsted. This will be done for each subject and put on the website.</p> <p>MB explained the change in the focus of ofsted to curriculum</p> <p>CS to publish a new version to governors before each meeting.</p>	Action - CS to provide governors with a new version of SIP before next meeting	Before meeting on 29th March 2022
8.1	<p><u>Health & Safety</u></p> <p>DG took governors through his analysis of school accidents in a spreadsheet. 12% of students account for 30% of incidents.</p> <p>Wednesdays are the worst day.</p> <p>DS to send out</p> <p>Rough play very low</p>	Action - DS to send to other governors/clerk, and put on shared drive	
9.1	<p><u>Covid Update</u></p> <p>Risk assessment has been redone.</p> <p>Jan had been fairly quiet for cases until this week. Limited to two classes. 2 staff members affected.</p> <p>Juggling staff is a challenge - no supply teachers.</p> <p>DFE have been informed, no call back yet</p> <p>Classrooms are ventilated, playtimes are split at KS2. Governors are confident that the school is doing all they can.</p> <p>Remote learning - started using google classroom a year ago. It has been really useful for home learning and being able to set it up quickly. Staff are getting better and more efficient at setting it, and are trying to keep content similar to class work where possible. Also being used in classrooms so children are used to it.</p> <p>Uptake is mixed. Feedback from parents is remembering the first lock down and not wanting it to be like that. Hoping children will access so they don't miss too much of what their peers are learning.</p>		



	<p>Some parents are asking for specific things to do at home. Independent activities like doodle maths are proving popular.</p> <p>Workload for staff is difficult as having to set two lots of work can be frustrating if children are not doing it. Routine for some children is good.</p> <p>ST - when do you expect to set remote learning?</p> <p>CS - Expectation is that on the first day there is a page on the website of general learning activities. Tailored work is set from day 2.</p> <p>Children can message teachers and receive replies. Good motivation for children at home.</p>	ST question	
10.1	<p><u>Safeguarding</u></p> <p>JG has been into school and met with CS.</p> <p>There are 3 cases that are taking a huge amount of time and having a big impact on the HT time. Core meetings are time consuming.</p> <p>Safeguarding is unpredictable.</p> <p>Is there supervision for HT?</p> <p>Gail offered to be a sounding board if necessary.</p>	Governor question	
11.1	<p><u>Sports Premium</u></p> <p>Pot of money to develop activity time in curriculum and playtimes</p> <ul style="list-style-type: none"> • 2 classes going to Clyst Vale to take part in sporting activities • Sporty Stars have run 2 clubs per week since September, with the first KS1 club this term. • Girls only football club, request to take part in fixtures • Beech and Willow have been swimming • Tracking template up and running to monitor activity; some pupil premium children have been paid for for the after school clubs; invitation only clubs will follow later in the year. • Play Ambassadors working at lunchtimes 		
12.1	<p><u>GDPR</u></p> <p>No breaches to report.</p>		
13.1	<p><u>Buildings</u></p> <p>NPS - heating looked at around school, currently a number of heaters both gas and electric that have failed or failing. Big project - not likely to get anything in the short term; suggested would only support financially if complete heating failure.</p> <p>Storage unit at MUGA - roof leaking significantly, new replacement ordered.</p> <p>Haven't had the chance to look at options for replacement gates yet.</p>	<p>New unit in place 18th Feb 2022</p> <p>Action for LA - before Easter</p>	
14.1	<p><u>Website</u></p> <p>Document to be sent to helen. Only minor things missing.</p>		



		Action to send to HM (Clerk)	
15.1	<u>Term Dates</u> all agreed	Action - submit to DCC	Completed
16.1	<u>Policies</u> <ul style="list-style-type: none"> ● Disciplinary policy and procedure - all agreed ● Disclosure and Barring - change from Lucy to Helen. all agreed ● Exclusion procedures - paragraph 2b, include the word safety after learning, all agreed. AOB Heritage centre - can we do more with them and for the jubilee Heritage centre would be keen to do more Village hall communication - Devon Norse and village Hall need to meet to clear up expectations. Training - SB, JG, LB - governors briefing JG - supporting wellbeing of staff (march)	Change to be done Change to be done	
The meeting closed 20.30pm.			
Next Meeting Date/Time	Tuesday 29th March 2022	Location	Whimple Primary School/Online