



## Meeting 1 – Part I Minutes – Teaching & Learning

Date/Time	Tuesday 21 <sup>st</sup> January 6.30pm	Location		Whimple Primary School			
Attendees	Initials	Category	Committee	Attendees	Initials	Category	Committee
Carole Shilston	SJ	Head Teacher	F&R/T&L	Matt Brown	MB	Staff	T&L
Gail Martin-Davies	GM	Co-opted	T&L	Julia Green	JG	LEA	T&L
James Terrett	JT	Parent - Chair	T&L Chair	Linden Best	LB	Parent	F&R/T&L

Apologies	Initials	Category - Reason

Absent without Apology	Initials

In Attendance	Initials	
Cathy Culshaw	CC	Clerk

Minutes to	Papers to
Attendees	
Apologies	
School Noticeboard	
School Website	

	Agenda	Led by
1	Apologies	JT
2	Business Interests	JT
3	Minutes of the last meeting – 29 <sup>th</sup> October 2019	JT
4	Matters Arising	JT
5	School Improvement Plan	CS
6	Curriculum	CS
7	Class Organisation/staffing structure	CS
8	Policies	CS
	Date of Next Meeting: 9 <sup>th</sup> June 2020	

Ref	Action or Decision	Owner/ Decision	Date Due
1.1	<u>Apologies</u>  There were no apologies. JG was present for part of the meeting.		Complete
2.1	<u>Business Interests</u>  None to report.		Complete
3.1	<u>Minutes of The Last Meeting</u>  The Part 1 Minutes of the meeting held on Tuesday 29 <sup>th</sup> October 2019 were agreed and signed by the Chair as a true and accurate record.	Decision	Complete



Ref	Action or Decision	Owner/ Decision	Date Due
4.1	<u>Matters Arising</u>  The meeting moved to Part 2		
5.1	<u>School Improvement Plan – Data Update</u>  CS handed out the Teacher Assessment results from the end of the Autumn term. The document shows comparison of each year group from KS1 or EYFS to Summer 2019 and Autumn 2019. The figures are shown in percentages.  The Governors reviewed the figures looking at progress across all year groups.  LB challenged the progress of Year 5 in writing – Greater depth (GDS) has dropped from 17% to 8%. CS explained that as year 5 a half way through a two year programme the staff review will have been cautious. CS also clarified that these results include in-year transfers and the data from their previous schools.  CS talked through the interventions in place:  Year 4 – reading inference Year 5 – Mind the Maths Year 6 – targeting pupils that are bordering achieving Greater Depth (GDS).  CS also talked about a new ‘Whole School’ writing programme to help with consistency of progression.  After a long discussion regarding the results JT summarised that any concerns had been noted and explanations received from the head. The Spring and Summer will give a more robust picture which will again be scrutinised. The committee were satisfied that suitable interventions are in place as required.	LB Challenge	
5.2	<u>School Improvement Plan – Pupil Groups</u>  <b>ACTION:</b> CS will complete a break down into of the results into pupil groups (PP/SEND etc). To be reported at next meeting	CS	9 <sup>th</sup> June
5.3	<u>School Improvement Plan</u>  CS reported that we have recently had a visit from School Advisor - Helen Everset. Helen suggested that looking at some of the data at Whimple could hasten an Ofsted visit to three years as opposed to four. As already reported by this committee, it is felt that looking at the stories behind the data builds a clear and acceptable understanding of the data.  CS reported that the Oak and Willow Class teachers are undertaking a Teacher Research group linked to the Maths Hub. The school has also introduced a writing progression across the whole school using the Devon TREaching sequences.  LB asked CS about some additional early years support that we are due to receive. CS confirmed that an Early Years advisor is due in for a 4-hour visit in March.  CS reported that staff meetings are held once every half term looking at book scrutiny and identification of pupils that need intervention/additional work.		



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Teaching & Learning Sub-Committee Meeting Tuesday 21<sup>st</sup> January 2020



Ref	Action or Decision	Owner/ Decision	Date Due
	The school has also welcomed two student teachers this term. One will be working in Ash and the other in Beech.		
8.1	<p><u>Policies</u></p> <p><b>Online Safety Policy</b> CS reported that this is a SW Grid for learning policy which has been adapted for the school.</p> <p>LB asked if the school completes reports to the FGB as outlined in the policy. CS had previously added this to the termly safeguarding report so a report will come to the FGB if required.</p> <p>There was an amendment to some of the wording.</p> <p>The Online Safety Policy was unanimously agreed and signed by the Chair with the agreed amendments. The policy will need to be signed of at the next FGB.</p> <p><b>Early Years Policy</b> CS talked through the changes. The Policy was unanimously agreed and signed by the Chair</p> <p><b>Home Learning Policy</b> There were no changes to the policy.</p> <p>The Policy was unanimously agreed and signed by the Chair</p>	<p>Decision</p> <p>Decision</p> <p>Decision</p>	<p>Next FGB 11<sup>th</sup> Feb</p> <p>Complete</p> <p>Complete</p>
The meeting finished at 8.30			
Date/time of next meeting	9 <sup>th</sup> June 2020	Location	Whimple Primary School