

Meeting 1 – Part I Minutes – Teaching & Learning									
Date/Time 21s		uesday ^t January .30pm	Location	n	Whimple Primary	School			
Attendees		Initials	Category	Committee	Attendees	Initials	Category	Committee	
Carole Shilston		SJ	Head Teacher	F&R/T&L	Matt Brown	MB	Staff	T&L	
Gail Martin-Davies		GM	Co-opted	T&L	Julia Green	JG	LEA	T&L	
James Terrett		JT	Parent - Chair	T&L Chair	Linden Best	LB	Parent	F&R/T&L	

Apologies	Initials	Category - Reason		

Absent without Apology	Initials

In Attendance	Initials	
Cathy Culshaw	СС	Clerk

Minutes to	Papers to
Attendees	
Apologies	
School Noticeboard	
School Website	

	Agenda	Led by
1	Apologies	TL
2	Business Interests	TL
3	Minutes of the last meeting – 29 th October 2019	TL
4	Matters Arising	TL
5	School Improvement Plan	CS
6	Curriculum	CS
7	Class Organisation/staffing structure	CS
8	Policies	CS
	Date of Next Meeting: 9 th June 2020	

Ref	Action or Decision	Owner/ Decision	Date Due
1.1	Apologies		
	There were no apologies. JG was present for part of the meeting.		Complete
2.1	Business Interests		
	None to report.		Complete
3.1	Minutes of The Last Meeting		
	The Part 1 Minutes of the meeting held on Tuesday 29 th October 2019 were agreed and		
	signed by the Chair as a true and accurate record.	Decision	Complete

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Ref	Action or Decision	Owner/ Decision	Date Due
4.1	Matters Arising		
	The meeting moved to Part 2		
5.1	<u>School Improvement Plan – Data Update</u>		
	CS handed out the Teacher Assessment results from the end of the Autumn term. The document shows comparison of each year group from KS1 or EYFS to Summer 2019 and Autumn 2019. The figures are shown in percentages.		
	The Governors reviewed the figures looking at progress across all year groups.		
	LB challenged the progress of Year 5 in writing – Greater depth (GDS) has dropped from 17% to 8%. CS explained that as year 5 a half way through a two year programme the staff review will have been cautious. CS also clarified that these results include in-year transfers and the data from their previous schools.	LB Challenge	
	CS talked through the interventions in place:		
	Year 4 – reading inference Year 5 – Mind the Maths Year 6 – targeting pupils that are bordering achieving Greater Depth (GDS).		
	CS also talked about a new 'Whole School' writing programme to help with consistency of progression.		
	After a long discussion regarding the results JT summarised that any concerns had been noted and explanations received from the head. The Spring and Summer will give a more robust picture which will again be scrutinised. The committee were satisfied that suitable interventions are in place as required.		
5.2	School Improvement Plan – Pupil Groups		
	ACTION: CS will complete a break down into of the results into pupil groups (PP/SEND etc). To be reported at next meeting	CS	9 th June
5.3	School Improvement Plan		
	CS reported that we have recently had a visit from School Advisor - Helen Everset. Helen suggested that looking at some of the data at Whimple could hasten an Ofsted visit to three years as opposed to four. As already reported by this committee, it is felt that looking at the stories behind the data builds a clear and acceptable understanding of the data.		
	CS reported that the Oak and Willow Class teachers are undertaking a Teacher Research group linked to the Maths Hub. The school has also introduced a writing progression across the whole school using the Devon TREaching sequences.		
	LB asked CS about some additional early years support that we are due to receive. CS confirmed that an Early Years advisor is due in for a 4-hour visit in March.		
	CS reported that staff meetings are held once every half term looking at book scrutiny and identification of pupils that need intervention/additional work.		



Ref	Action or Decision	Owner/ Decision	Date Due
5.4	School Improvement Plan – SEF		
	To be covered at the next meeting.		
5.5	School Improvement Plan – Fantastic Friday Feedback		
	CS reported that the Fantastic Friday is still enjoyed by children. When evaluating the programme the children are asked which of the 6R's they felt they had used.		
	CS has created a new 'Activity Passport' for all children. These have been uploaded to the class pages on the portal. The passports include things like setting actions like <i>read three books by the same author</i> .		
6.1	Curriculum		
	'Working Walls' walk around the school		
	CS prepared some questions for Governors to look at whilst walking around the classrooms. The questions link into the SIP.		
	Before the walk, JT talked about the new Ofsted framework and there was a long discussion regarding curriculum testing and how to analyse progression when year groups are combined and each year the year group combination change. This is a challenge faced by a small school such as Whimple. KN asked whether Planning Schemes of Work are completed across the year groups. CS confirmed that it is.		
	KN talked through her experience of a recent Ofsted inspection at the school she teaches at.		
	LB reported that there is an Ofsted roadshow which is free to attend on 29 th January and one run by Babcock on 11 th February. ACTION: All Governors are welcome to attend.	ALL Governors	Jan and Feb
	The Governors went on a learning walk.		
	Overall the Governors were very impressed with the working walls. They identified what was being learned with consistency across the year groups. The boards were age specific with a clear indication of growth through the school. All classes had SEND in mind as well as PSHE.		
	ACTION: MB to type up the full comments and distribute to the Clerk and committee.	MB	ASAP
7.1	Class Organisation/Staffing Structure		
	CS updated the committee on changes to staffing this term.		
	One of the F/T HLTAs has reduced her hours to three days. We have appointed a HLTA for one day and a TA for one day. Both are on a temporary contract to offer flexibility in September.		
	CS reported that we still need to recruit more MTAs.		



Ref	Action or Decision				Owner/ Decision	Date Due
	The school has also we have a school has a s	velcomed two student teache Beech.	ers this term. One	will be working in		
8.1	Policies					
	Online Safety Policy CS reported that this is a SW Grid for learning policy which has been adapted for the school.					
		l completes reports to the FG to the termly safeguarding r				
	There was an amend	ment to some of the wording				
	The Online Safety Policy was unanimously agreed and signed by the Chair with the agreed amendments. The policy will need to be signed of at the next FGB.				Decision	Next FGB 11 th Feb
	Early Years Policy	Early Years Policy				11 100
	CS talked through the changes. The Policy was unanimously agreed and signed by the Chair				Decision	Complete
	Home Learning Policy There were no changes to the policy.					
	The Policy was unanimously agreed and signed by the Chair				Decision	Complete
	1	The meet	ing finished at 8.30)	Decision	
Date/tir	ne of next meeting	9 th June 2020	Location	Whimple Primary Sch	ool	