



WHIMPLE PRIMARY SCHOOL

Governing Body

Meeting 2 – Full Governing Body - Part I Minutes

Date/Time	Tuesday 8th October 2019 6.30pm	Location	Whimple Primary School
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Attendees	Initials	Category
Maria Wallis	MW	Co-opted
Gail Martin-Davies	GMD	Co-opted
Linden Best	LB	Parent
Caroline Ward-Reece	CWR	Co-opted
Julia Green	JG	LEA

Attendees	Initials	Category
James Terrett	JT	Parent
Carole Shilston	CS	Head teacher
Matt Brown	MB	Staff
Helena Hastie	HH	Co-opted
9		

Apologies	Initials	Category - Reason
Julia Green	JG	Personal Commitment

Absent without Apology	Initials

In Attendance	Initials	
Cathy Culshaw	CC	Clerk

Minutes to
Attendees
Apologies
School Notice board
School website

	Agenda	Led by
1	Apologies	LB
2	Business Interests	
3	Minutes of the last meeting – Tuesday 16th July 2019	LB
4	Matters Arising	LB
5	Vision	CS/LB
6	Policies	CS
7	Head teacher's report/School Improvement Plan/SEF	LB/CS
8	Data	CS
9	Correspondence	CC
10	F&R	LB
11	Health and Safety	CS/CWR
12	Website/Learning Platform	LB
13	Safeguarding	LB

Ref	Action or Decision	Owner/ Decision	Date Due
1.1	<u>Apologies</u> Apologies were received from JG who has a personal commitment.		Complete
2.1	<u>Business Interests</u> No Business Interests were declared.		Complete



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Signature of Chair



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Signature of Chair



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Ref	Action or Decision	Owner/ Decision	Date Due
	<ul style="list-style-type: none"> - There was a discussion about MTAs and the school is still requiring more staff at lunchtimes. - All attendance has improved. - Governors were happy with the content of the report. <p>CS reported that the SEF is not completely updated but data has been completed and was circulated to governors. ACTION: CS to bring SEF to T&L meeting.</p> <p>Governor Visits</p> <p>LB reminded everyone to complete a Governor Visits form after a visit. These need to go to CS before being presented at the next governors meeting.</p>	<p>CS</p> <p>ALL</p>	<p>T&L meeting</p> <p>Ongoing</p>
8.1	<p><u>Data</u></p> <p><i>Schools on a Page</i></p> <p>LB distributed the latest results</p> <p>Key Points:</p> <ul style="list-style-type: none"> - LB noted that Y1 Phonics is great. - EYFS - has moved from Green to Yellow which shows a decline on last year. A child with an EHCP is included which influenced the results. They have now left the school - KS1 results - Reading - yellow (last year we were blue - this could be because there were only 12 in the cohort of which 2 started part way through the year. - MB noted that last year's yr 6 contained 5 that were only 1 mark short of achieving greater depth which would have shown a better result on the schools on a page. - KS 2 attainment is blue which is a good result. <p>Overall, the agreement is that the results achieved by the children (which are high) outweigh the progress which sometimes doesn't look very good. This is because children have achieved well in KS1 making it hard to show a great enough level of progression.</p>		
9.1	<p><u>Correspondence</u></p> <p>LB has had interest from one parent governor for the current vacancy. The closing date is on Monday.</p>		
10.1	<p><u>F&R - Educare</u></p> <p>LB reported that the cost of Educare (internet training portal) is increasing from £5.99 to £30 per user. Do we think it is worth keeping? Are enough Governors accessing it enough to justify the cost?</p> <p>After a short discussion it was decided not to keep the subscription.</p>	Decision	
11.1	<p><u>Health and Safety - Accident Reports</u></p> <p>CWR circulated the latest Accident reporting statistics prior to the meeting. There were no major concerns regarding accidents.</p> <p>ACTION: CS to clarify with MTAs what constitutes a first aid and what needs a form as forms are being completed for incidents such as plaster of an old injury..</p>	CS	ASAP



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12.1	<u>Website/Learning Platform</u> There was a discussion as to how we can use E-schools more. LB noted that the platform offers a range of functions that are currently unused. CS agreed that we should use it more but we need to build it up slowly and get as many parents using it as possible.		
13.1	<u>Safeguarding</u> There was a discussion about the safeguarding issues at present. The Head teacher updated that there have been no incidents since the last meeting.		
The meeting finished at 20.29			
Date/Time	Tuesday 10th December 2019 at 6.30pm	Location	Whimple Primary School