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| **Notes from Virtual Update due to COVID-19 – Full Governing Body** | | | |
| Date/Time | Tuesday  26th May 2020 | Location | Online |

**In Attendance**

CS, CWR, GEM, KN, JT, MW, HH, LB, DS

**Safeguarding**

LB updated Governors on Safeguarding:

* Encouraging vulnerable children into school,
* Weekly calls to vulnerable or children not engaging online.
* Home visits when delivering lunches to vulnerable children (2 members of staff)
* A couple of police calls to Mrs Shilston
* Food boxes for FSM and a few other vulnerable children.

**Opening Procedure**

LB updated governors on the School opening as from next week (WB 1st June 2020).

Wed 3rd June – Year 1

Thursday 4th June – Reception

Monday 8th June– Year 6

* Children in each year will be kept in their own bubble with keyworker children in years 2, 3, 4 and 5 in a separate bubble.
* Each bubble will have their own designated classroom and outdoor space, with assigned teaching and teaching assistant staff.
* Start and end times of the day will differ, to minimise adult to adult contact.
* We will not be expecting children to socially distance, but year 6 will be encouraged to.
* Extra cleaning and handwashing etc will occur throughout the day.
* Three Governors contacted all the families in these year groups last Friday to get an idea of the numbers returning.
  + Reception Returning: 8, Not Returning: 6, Undecided: 2
  + Year 1 Returning: 9, Not Returning: 6, Undecided: 3
  + Year 6 Returning: 16, Not Returning: 4, Undecided: 4

**Risk Assessments**

CS updated Governors on the COVID-19 Risk Assessments that had been completed and returned to DCC.

**Staffing**

As discussed at the last meeting there is a vacancy for a part time Administrator. Five candidates have been interviewed with one candidate being offered the role of 13 hours per week. The current Administrator will work 10 hours per week and the Admin Assistants hours are unchanged. The Office will be covered full time.

Advertisements have gone out for the Reception Teacher vacancy. We have currently received eight applications.